



## School Uniform Policy

### 1. Introduction

It is our policy that all students in Year 7 to Year 11 should wear a school uniform when attending school, or when participating in a school-organised event outside normal school hours, unless exempted from doing so by the Principal on designated days. We provide a complete list of the items needed for school uniform in our school prospectus and on our website. Effective teaching and learning requires organisation, and this starts with a smart and tidy appearance which helps to instill discipline and pride in students' appearance.

This policy reflects non-statutory guidance which helps support schools in developing and implementing their school uniform policy, alongside the statutory guidance on the cost of school uniforms.

### 2. Aims and objectives

Our policy is based on the notion that a school uniform;

- promotes a sense of identity and pride for students attending the school;
- engenders a feeling of community and belonging;
- is practical and smart;
- is not distracting in class (as fashion clothes might be);
- makes students feel equal to their peers in terms of appearance;
- is regarded as suitable, and good value for money by most parents;
- has been designed with health and safety in mind.

### 3. Roles and Responsibilities

#### The Governing Body

- Monitors and reviews the school uniform policy.
- Seeks the views of parents to ensure they agree with and support the policy.

- Requires the Principal to report to the Governing body on the implementation of the policy

### **Principal**

- To implement and monitor the policy on a day-to-day basis.
- Has overall responsibility for ensuring standards are maintained.
- Is responsible, along with the relevant Head of House / Y11 Progress Leader / Assistant Head of House, for any disciplinary measures required for failing to follow the uniform rules and will contact parents/carers as required.
- Considers any requests from parents for special dispensation with regard to uniform.

### **Staff**

- Support the Leadership Team in maintaining high standards of uniform dress.
- Are role models in the wearing of appropriate clothing.
- Make discreet and sympathetic enquiries when students fail to wear correct school uniform.
- Are aware of students whose standard of dress may indicate care issues at home and report concerns to the appropriate persons (see Safeguarding and Child Protection Policy).
- Give positive encouragement to students setting good examples of dress.

### **Parents/Carers**

- Support the School Uniform Policy.
- Ensure their students are appropriately dressed, wearing correct uniform and are ready to learn.
- Ensure that they keep their son's school uniform clean and in good condition.

### **Students**

- Wear correct school uniform when attending school, representing the school, or when participating in a school-organised event outside normal school hours.
- Wear their uniform with pride.
- Keep their uniform clean and tidy.
- Remember to bring PE kit on the correct days.

## **4. Our Uniform Consists of:**

A blue blazer with red crest

A plain white shirt

A grey jumper with blue stripe on v-neck

A school tie in the student's House colour (**different for KS3:**

**Years 7-9 and KS4: Years 10-11)**

Dark grey school trousers (skinny fit and jeans are **not** acceptable)

Plain black school shoes (**no** canvas, trainers or trainer like shoes with logos or made by sports brands)

The following items are not permitted in the building: Sports tops, hooded tops and trainers except for wearing during PE lessons.

**Branded uniform items can be purchased from:**

Name: Monkhouse Schoolwear  
Address: King Street, Stretford, Lancashire M32 8AE  
Telephone: 0161 865 3142

Name: Elite School Uniforms  
Address: 166 Manchester Rd, Manchester M16 0DZ  
Telephone: 07702 105550

Elite have a 'bundle offer' at a competitive price for branded uniform items and also offer a payment plan for parents/carers.

Unbranded items can be bought from any school uniform suppliers such as supermarkets at prices which are competitive.

**P.E. Clothing**

Students must wear our branded PE kit:

- Royal blue Wellacre t-shirt
- Royal blue Wellacre shorts
- Royal blue Wellacre socks
- Wellacre fleece for colder days (**optional**)
- Wellacre rugby top (**optional**)
- Trainers
- Football boots (**optional**)

All students are required to change for PE, even if they are unable to participate in the practical session. Students must not take part in any PE activity wearing inappropriate footwear. Muddy boots or shoes must be removed before entering the school premises.

We are committed to supporting families for whom uniform purchase may be challenging. The school works hard to maintain a stock of reused/recycled uniform through seeking regular donations from parents/carers. This is available for parents/carers who may need support. Parents/carers should contact the school office, the Director of Transition or the student's Head of House for more details

**5. Guidelines**

- It is expected that all students wear the school uniform each school day with the appropriate footwear.
- The school Transition booklet and website provides parents/carers with more details of the uniform and suppliers of items with the school crest and logo.
- If a student attends not wearing the correct uniform, we will provide it for the day via the school office. Students are expected to wear the clean uniform provided in the absence of attending school in their own uniform. If they refuse, they will have to complete their learning for the day in The Hub, in Isolation.
- Failure to wear the correct uniform is identified as a persistent issue, parents/carers will be contacted (see Appendix A).

- If a student arrives at school wearing incorrect uniform with communication from parents/carers, the missing item will be provided by the school for them to wear, with the expectation that the issue will be resolved the following day. If the school does not have the missing item available, a note will be issued to the student for that day only.
- Students are responsible for taking care of their own school uniform and that borrowed from school. Borrowed uniform must be returned promptly, clean and in good repair.
- Students who repeatedly come to school without the correct school uniform may be sent home to change, with their parent/carer's consent, or be placed in Isolation in The Hub.

## **6. Jewellery, piercings, extreme haircuts/colours, tattoos**

For Health and Safety reasons students are not allowed to wear jewellery (including piercings) or make-up in school or on their way to and from school whilst in school uniform. The only exception to this rule is a watch. The watch should be functional and practical, not an expensive 'fashion item'. In line with our mobile device policy, the watch must not be a smart watch.

The school does not permit students to have extreme haircuts and hair colours that do not meet our high expectations. Parents should also be aware that tattoos are not permitted.

## **7. Footwear**

All students are required to wear black shoes at all times. Trainers, canvas shoes, boots or shoes with sports logos, white stripes or trainer soles are not suitable footwear and are not in keeping with the smart appearance of a school uniform. Trainers may be worn for sporting activities only. If parents/carers are in any doubt as to what constitutes an acceptable school shoe, they are encouraged to contact us to seek advice before any purchases are made.

## **8. Discipline**

The Principal has the legal authority to discipline students for not wearing correct school uniform. In extreme cases, a student could be suspended for persistently failing to wear school uniform. It is our intention to explore all avenues, through consultation and discussion with parents/carers, to avoid this sanction being taken.

If a student arrives at school not wearing the correct uniform, school will endeavour to find the cause and remedy the situation. A letter will be sent home to parents (see Appendix A). Should the problem persist, parents/carers may be invited into school to discuss the situation.

## **9. Help with Cost**

If any parent/carer cannot provide their student with school uniform because they cannot afford it, financial help may be available. School uniform may include clothes for PE. The parent/carer should initially contact [admin@wellacre.org](mailto:admin@wellacre.org)

## **10. Lost Property**

Any unidentified items of school uniform will be placed in boxes in the Lost Property at the main school office. Students are encouraged to look in these boxes to reclaim lost

property on the understanding that the found item will be clearly named.

## **11. Other Relevant Policies**

Child Protection Policy, Equal Opportunities Policy, Behaviour for Learning Policy, Health and Safety Policy,

**Appendix A:-** Standard letter to parents/carers

**Appendix B:-** Standard letter to parents (PE)

## Appendix A

**Date:**

Dear Parent/Carer,

### Ongoing issues with school uniform

**Student Name:**

I am writing to inform you that on several occasions, your son has failed to attend school in full uniform. Therefore, we would be grateful if you could ensure that he has the following uniform item/items as soon as possible:

I am sure you will appreciate the many advantages identified with wearing a school uniform as listed in our School Uniform Policy. As the school policy states, our school uniform:

- promotes a sense of identity and pride for students attending the school;
- engenders a feeling of community and belonging;
- is practical and smart;
- makes students feel equal to their peers in terms of appearance;

If there is a problem which prevents you from ensuring your son wears the correct full school uniform, please do not hesitate to contact us to discuss the situation. We aim to be of assistance in supporting you and your son in fulfilling our requirements. Please contact [admin@wellacre.org](mailto:admin@wellacre.org) in the first instance and your query can be forwarded to the most appropriate member of staff.

Thank you for your support regarding this matter.

Yours sincerely,



**Mr P Pemberton**  
**Vice Principal**

## **Appendix B**

**Date:**

Dear Parent/Carer

### **PE Kit**

I am writing to inform you that on several occasions, your son has failed to bring his PE kit to a number of lessons. Despite being given several warnings the matter is still not resolved. Please ensure your son has a PE kit in school on the following days:

Students who are injured or are unwell are still required to bring in their full PE kit along with an explanatory note to excuse them from participating.

This will enable them to assist in officiating, coaching and supporting others in the lesson. It will also ensure that your son fulfils the PE curriculum expectations and means that your son will not get their uniform wet, dirty or possibly damaged, whilst helping out in the lesson. On no account will your son be expected to participate in the practical element of the lesson.

Your assistance in this matter is much appreciated.

Yours sincerely,

**Mr R Linton**  
**Leader of PE**