



Minutes of the meeting of the **Governing Board** of **Wellacre Academy**, held online on 8 December 2021 at 4:45p.m.

PRESENT:

- Mr L Baker
- Mrs L Henry
- Mr C Hinchcliffe
- Ms R Pasare
- Dr R Platonov
- Ms S Procter
- Mrs M Radhakrishnan
- Ms H Rayson
- Mr S Russell
- Mrs J Sharrock (Principal)
- Mr J Whitby
- Mr A Young (Chair)

IN ATTENDANCE: Mr M Thomson (Director of Transition)
Ms P Steers (Clerk, Trust GS)

1. **APOLOGIES & ATTENDANCE**

The Chair welcomed Mr M Thomson who was attending his first meeting of the Board as a guest.

Resolved:

- i) That the apology for absence for Mr J Khan be accepted**
- ii) That the attendance of Mr M Thomson at this meeting be approved**

2. **DECLARATIONS OF INTEREST IN AGENDA ITEMS**

Mr J Whitby declared an interest in Item 15. i) The Pay Review Committee report. There were no further declarations of conflict of interest, direct or indirect pecuniary interest by members of the Board in respect of any item on the agenda.

Resolved: That Mr J Whitby withdraw from the meeting for Item 15. i)

3. **TRANSITION PRESENTATION**

Newly appointed Director of Transition gave presentation on arrangements and processes to support transition.

Resolved: *That the Transition Presentation be received and noted*

Mr L Baker joined the meeting
Mr M Thomson left the meeting

4. **CONSTITUTION REPORT**

It was noted that there was an error on the report, Ms R Pasare is named as a Parent Governor, and this should be corrected to Co-opted Governor.

Resolved: *That the Constitution Report be received and corrected by the Clerking Service.*

5. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD ON 29 SEPTEMBER 2021**

Resolved: *That the minutes of the meeting held on 29 September 2021 be approved as a correct record.*

6. **MATTERS ARISING FROM PREVIOUS MINUTES**

There were no matters arising from the previous minutes

7. **PRINCIPAL'S REPORT**

Resolved: *That the Principal's Report be received and noted*

8. **MATTERS ARISING FROM THE PRINCIPAL'S REPORT**

i) **Staff Voice / Student Voice**

Q: In regards to the feedback questionnaire for parents is there any verbatim quotes? Is there space for parents to give more information?

A: There is an open answer section for parents to give more detail if they wish.

The Staff Voice and Student voice data will be presented in the spring.

A strategy meeting will take place to identify the challenges in the spring term for the school and wider community.

ii) **Update - Confidential Item**

9. **PUPIL PREMIUM STRATEGY**

Resolved: *That the Pupil Premium Catch up Strategy Document be received and noted.*

Q: The number of pupil premium students we have, how does it compare to the National average?

A: National is 27%. Wellacre is slightly lower.

Q: Is all the funding allocated from the Covid recovery fund?

A: There is money left which has been carried forward. This will give flexibility to offer extra catch up tuition for students.

Governors noted that significant thought and consideration has gone into how that the money is spent in the interest of students. 68 students (y8-11) will begin tuition after school in January.

10. **TURA & FACILITIES DECISION**

Ms S Procter declared an interest in this Item

Resolved: *That Ms S Procter remain in the meeting as it was felt by the Board that the interest did not impact the decisions being made.*

Q: Is it cost neutral? It sounds affordable but is there a benefit to the school?

A: Advice has been received there is a benefit to the school. The Principal has provided all the documentation provided by one union as to the benefits.

Q: Can we go back and ask for more information?

A: Yes. When the Principal meets with the trade union reps, this will be requested and an update provided for the Board at a later date.

11. **MONTHLY MANAGEMENT ACCOUNTS**

Resolved: *That the Monthly Management Accounts as uploaded to GovernorHub be received and noted.*

12. **RISK REGISTER UPDATE**

It was noted the Covid risk assessment has been updated. Other than that there were no new risks on the register.

Resolved: *That the Risk Register update be received and noted*

13. **INTERNAL AUDIT REPORT**

Resolved: *That the Internal Audit Report update be received and noted*

14. **GOVERNANCE REVIEW**

It was noted a date has been pencilled in for the summer term

15. **SCHOOL SHELTER PROPOSALS**

Proposals were put forward. It was noted each school shelter will cost over £50,000 each, however the Student Council have requested another covered bike shelter.

Resolved: *That the priority in the next 18 months is a covered bike shelter for the students.*

16. **COMMITTEE REPORTS**

Mr J Whitby withdrew for Item i)

i) **Pay Review Committee**

Resolved: *That the minutes of the Pay Review Committee meeting held on 10 November 2021 be received and noted.*

ii) **Resources Committee**

Resolved: *That the minutes of the Resources Committee meeting held on 17 November 2021 be received and noted.*

iii) **Curriculum & Standards Committee**

Resolved: *That the minutes of the Curriculum & Standards Committee meeting held on 24 November 2021 be received and noted.*

17. **ANNUAL REPORT AND AUDITED ACCOUNTS 2020-21**

Resolved: *That the Annual report and Accounts be received and approved.*

18. **POLICIES FOR APPROVAL**

Resolved:

- i) That the Staff Absence Policy be approved**
- ii) That the Substance Abuse Policy be put on GHUB to be approved**
- iii) That the Staff Discipline Policy be approved**
- iv) That the Complaints Procedure be approved**
- v) That the Pupil Premium Statement be approved**
- vi) That the Privacy Notice Visitors/Contractors Policy be approved**
- vii) That the E-Safety Policy be approved**
- viii) That the LGPS Employer Discretions Policy be approved**

19. **CLEANING TENDER MANAGEMENT**

Governors received a recommendation in advance of the meeting and discussed the proposal.

Q: In the recommendation Travel expenses are mentioned, is this for managers or for cleaners too?

A: This matter to be checked

Q: Are cleaners going to be paid minimum or living wage?

A: This question will be part of the process in terms of questions asked of bidding partners

Resolved: *That the Proposals be supported subject to clarification of the issues raised above.*

20. **ANY OTHER BUSINESS**

i) **Gym Flooring Update**

It was accepted the floors need to be done. It was suggested that the School Business Manager draft a cost/benefit document.

It was noted that the leak in the gym storage area has now been fixed.

ii) **Sponsorship of Eco-Centre**

The Eco-Centre upkeep is budgeted at £1000 a year, providing approval in the screening process. Mr A Young has chosen to sponsor this cost through **Achieve Goal 12 Ltd.** for three years. This sponsorship also includes giving a presentation to students on sustainability and forging curriculum links to the benefit of students.

21. **ADDITIONAL AGENDA ITEMS FOR NEXT MEETING**

Resolved: *There were no additional items requested for inclusion on the agenda for the next Board meeting.*

22. **DATE OF NEXT MEETING**

Resolved: *That the next meeting of the Board be held on 4 May 2022 at 4:45 p.m.*

The meeting closed at 6:27 p.m.

Chair of Governing Board